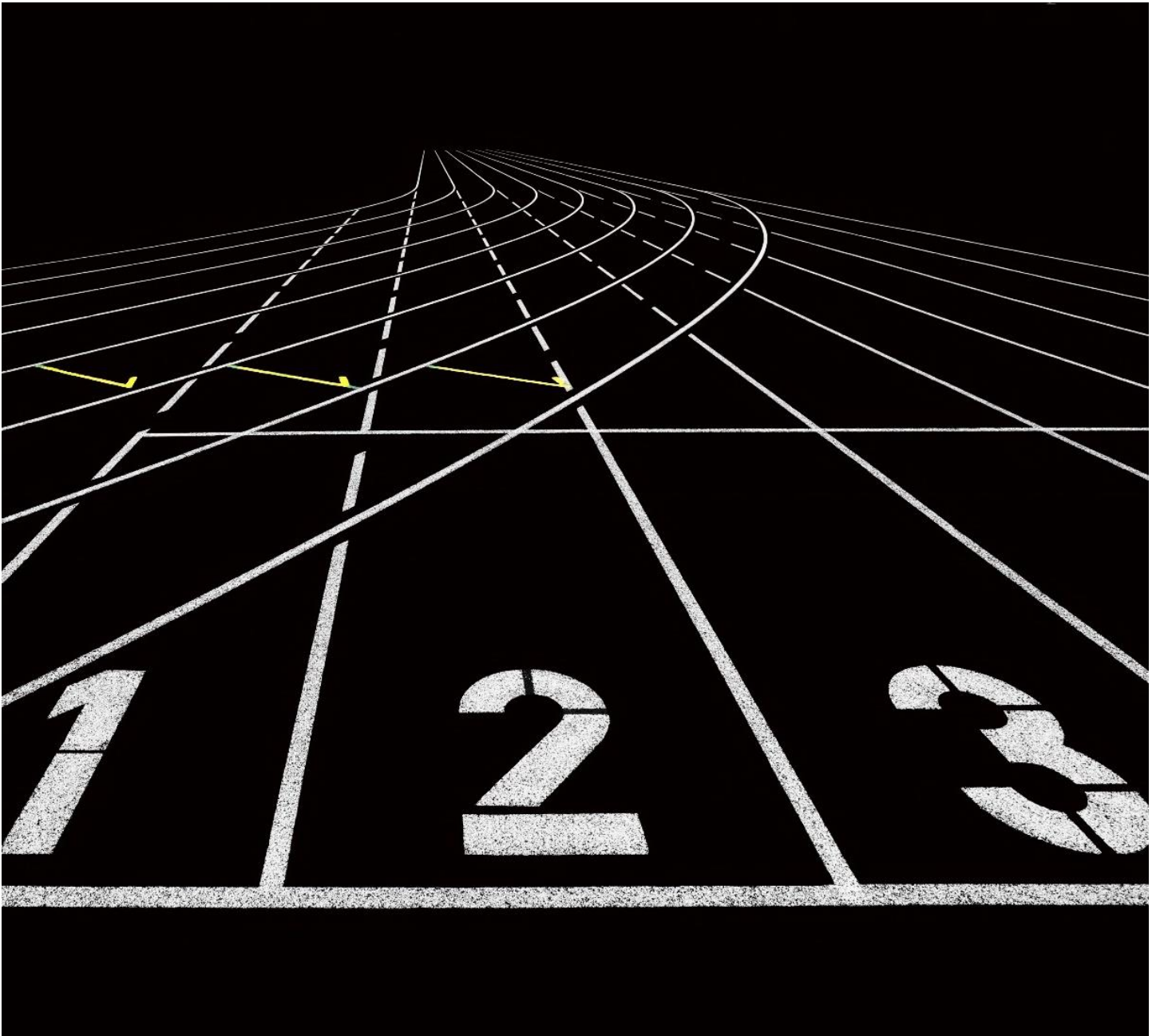


HEAD START ANNUAL REPORT

2022 YEAR IN REVIEW

CITY OF BATON ROUGE | EBRP

headstart@brla.gov



2022 ANNUAL REPORT TO THE PUBLIC

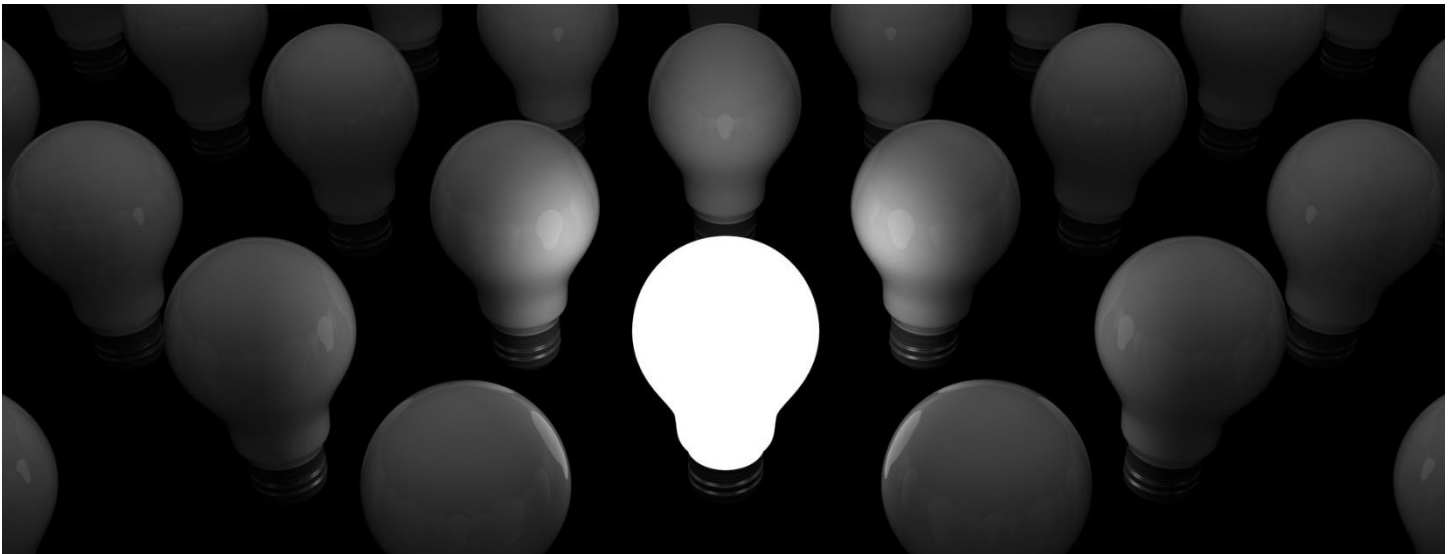
The City of Baton Rouge | East Baton Rouge Parish | Head Start Program is making available to the public its annual report. As required “The Improving Head Start for School Readiness Act of 2007 and Head Start Program Performance Standards. The report identifies the resources received for the provision of Head Start services, how the resources were used in the provision of the services and the services provided to the children and families during the 2022 Head Start Fiscal Year.

PUBLIC AND PRIVATE FUNDING

(A) The total amount of public and private funds received and the amount from each source.

During the 2022 Head Start Fiscal Year, The City of Baton Rouge | East Baton Rouge Parish | Head Start Program received \$18,234,080.00 in public funds and \$0 in private funds to operate the Head Start program. The table in this section describes the amount of public funds from each source.

HEAD START PUBLIC FUNDS FROM EACH SOURCE JANUARY 2022 – DECEMBER 2022		
SOURCE	HEAD START	TOTAL
HEAD START FEDERAL FUNDS (COP)	\$14,089,659.00	\$14,089,659.00
HEAD START CARES ACT FUNDS	\$1,060,411.00	\$1,060,411.00
HEAD START CRRSA FUNDS	\$363,270.00	\$363,270.00
ARP FUNDS	\$1,444,176.00	\$1,444,176.00
FEDERAL FUNDS (T/TA)	\$124,351.00	\$124,351.00
USDA (CACFP)	\$1,152,213.00	\$1,152,213.00
TOTAL	\$18,234,080.00	\$18,234,080.00



EXPENDITURES

(B) An explanation of budgetary expenditures and proposed budget for the fiscal year.

Budgetary expenditures from the 2022 Head Start Fiscal Year include all the sources of funds: Cost of Program Operations; Training & Technical Assistance and Match Budgetary expenses.

HEAD START BUDGETARY EXPENDITURES (January – December 2022)

The Head Start expenditures for the 2022 grant period were **\$10,178,006.54**.

- **Federal Head Start Funds (\$9,353,273.77):** The funds were used to compensate the staff salaries and benefits; purchase supplies for staff children and families; contract with services providers to support staff children and families and pay other costs, including rent, utilities local travel training and professional development and other costs.

Federal Head Start Funds (American Rescue Plan (ARP) (\$633,618.00):

- The City of Baton Rouge | East Baton Rouge Parish | Head Start Program expended ARP funds to support the preparation, response, and support to the COVID-19 outbreaks during the grant period.

Federal Head Start (CRRSA) (\$68,638.00)

- The City of Baton Rouge | East Baton Rouge Parish | Head Start Program expended CRRSA funds to support the Head Start Program's operations during the grant period.
- **USDA (CACFP) (\$122,476.77):** The City of Baton Rouge | East Baton Rouge Parish | Head Start Program expended these funds to cover the costs of the food for the meals served to the children and families. In addition, a portion of the funds were used to compensate the salaries and fringe benefits of the staff preparing the food for the children.

2023 HEAD START PROPOSED BUDGET

The table in this section explains the proposed budget for the 2023 Head Start Fiscal Year. The narrative explanation includes all the sources of funds: Cost of Program Operations, including carryover; Training & Technical Assistance Cares Act; Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA); American Rescue Plan (ARP) and Match.

2023 HEAD START PROPOSED BUDGET

BUDGET CATEGORIES	COP	T/TA	CARES ACT	CRRSA	ARP	TOTAL FEDERAL	MATCH
PERSONNEL	\$7,547,448.00				\$500,000.00	\$8,047,448.00	
FRINGE BENEFITS	\$5,073,825.00				\$50,000.00	\$5,123,825.00	
TRAVEL		\$42,232.00				\$42,232.00	
EQUIPMENT	\$1,152,960.00				\$114,649.00	\$1,267,609.00	
SUPPLIES	\$1,283,857.00		\$719,249.00	\$133,270.00	\$59,527.00	\$2,195,903.00	
CONTRACTUAL	\$490,250.00				\$70,000.00	\$560,250.00	
OTHER	\$1,720,736.00	\$82,119.00	\$341,162.00	\$161,362.00	\$16,382.00	\$2,321,761.00	\$4,400,869.00
TOTAL DIRECT	\$17,269,076.00	\$124,351.00	\$1,060,411.00	\$294,632.00	\$810,558.00	\$19,559,028.00	\$4,400,869.00
INDIRECT COSTS	\$140,611.00					\$140,611.00	
TOTAL BUDGET	\$17,409,687.00	\$124,351.00	\$1,060,411.00	\$294,632.00	\$810,558.00	\$19,699,639.00	\$4,400,869.00

BUDGET CATEGORIES

- **PERSONNEL:** The personnel funds (\$8,047,448.00) will be used to pay the salaries of the Head Start employees during the grant period, including staff incentives.
- **FRINGE BENEFITS:** The funds (\$5,223,825.00) will be used to pay the federal taxes for the Head Start employees during the grant period.
- **TRAVEL:** The travel funds (\$142,232.00) will be used to pay the travel costs associated with the Head Start employee's out-of-town professional development activities during the fiscal year.
- **EQUIPMENT:** The supply funds (\$1,267,609.00) will be used to pay the cost of supplies for the staff, children, and families to support their work and participation in the Head Start Program during the fiscal year.
- **SUPPLIES:** The supply funds (\$2,555,903.00) will be used to pay the cost of supplies for the staff, children and families to support their work and participation in the Head Start Program during the fiscal year.
- **CONTRACTUAL:** The contractual funds (\$560,250.00) will be used to pay the costs of contracts necessary to implement the provision of services required by the Head Start Performance Standards.

- **OTHER:** The other funds (\$2,464,017.00) will be used to pay the other costs, including rent, utilities, local travel, building insurance, parent services, training & staff development and other costs need in the provision of Head Start services.
- **INDIRECT COSTS:** The indirect costs funds (\$140,611.00) will be used to pay the administrative support from the grantee necessary in the provision of the Head Start services, including fiscal and administration.

(C) The total number of children and families served, the average monthly enrollment (as a percentage of funded enrollment), and the percentage of eligible children served.

- i. The table in this section describes the children and families served during the 2022 Head Start Fiscal Year.

HEAD START CHILDREN AND FAMILIES SERVICED		
PROGRAM	CHILDREN	FAMILIES
HEAD START	813	813

- ii. The table in this section describes the monthly enrollment (as a percentage of funded enrollment) during the 2022 Head Start Fiscal Year

MONTHLY PERCENTAGE OF ENROLLMENT TO ACTUAL ENROLLMENT			
MONTHS	HEAD START		
	FUNDED ENR.	ACTUAL ENR.	% OF FUNDED ENR.
January	1207	872	73%
February	1207	831	69%
March	1207	812	67%
April	1207	805	67%
May	1207	751	63%
September	1207	619	52%
October	1207	674	56%
November	1207	699	58%
December	1207	872	73%

- iii. The table in this section describes the percentage of eligible children served during the 2022 Head Start Fiscal Year. The eligibility determination was based on: The family’s income; The family is eligible for or, in the absence of childcare, would be potentially eligible for public assistance; including TANF child-only payments; the child is homeless; or the child is in foster care.

ELIGIBLE CHILDREN SERVED DURING THE 2022 HEAD START FISCAL YEAR	
DATA	HEAD START
ELIGIBLE CHILDREN	813
OVER INCOME CHILDREN	0
TOTAL CHILDREN	813
% OF ELIGIBLE CHILDREN SERVED	100%

(D) The results of the most recent review by the Secretary and the financial audit.

- i. **REVIEW BY THE SECRETARY:** The Head Start Program did not receive a review from the Office of Head Start for the 2022 fiscal year.

- ii. **FINANCIAL AUDIT:** The City of Baton Rouge | East Baton Rouge Parish | Head Start Program 2022 Audit did not include findings, questions costs or management concerns related to the Head Start Programs. The audit included an Unmodified Opinion for the (1) financial statements and (2) major programs.

(E) The percentage of enrolled children that received medical and dental exams.

The table in this section describes the percentage of children in the Head Start Program receiving medical and dental exams during the 2022 fiscal year.

DATA SETS	HEAD START
Enrollment	813
Medical Exams	692
% of Children receiving Medical Exams	85%
Dental Exams	598
% of Children receiving Dental Exams	74%

(F) Information about parent involvement activities.

The City of Baton Rouge | East Baton Rouge Parish | Head Start program engaged the parents in the following activities.

The City of Baton Rouge | East Baton Rouge Parish | Head Start program takes pride in including parent input in every aspect of the program including educational services, policy council, nutrition, health and safety, and parental engagement. Families participated in training experiences, in the Head Start centers that included adult education, this helped families desiring to return to school to obtain a high school equivalency diploma or higher.

On The City of Baton Rouge | East Baton Rouge Parish | Head Start Program website we provided parents with a 2023 Family Resource page. Here parents could find information on:

- Early Childhood Performance Profiles,
- Finding The Right Early Learning Program For Your Child
- Where Can I Find Information About Transitioning My Child To Kindergarten?
- Webinars I Can Watch To Support Me With Parenting?
- Apply For Childcare Assistance, A Crisis Extension Support Line, Monthly Newsletters On The Role Of Fathers In Families
- Support For Child Find To Screen For Childhood Disabilities, Behavioral Health Support
- How To Return Back To School To Become Certified To Work In Early Childhood Education And Join The Head Start Team
- Q & A On The Ages And Stages Questionnaire Used To Support Child Development
- How To Obtain Support For Adverse Childhood Experiences
- How To Obtain Vision And Hearing Screenings, And Caregiver Resources

We provided additional resources of short videos to spotlight the importance of robust social emotional development and mental health support strategies within programs serving young children and their families. We provided *What Works Briefs* which are part of a continuing series of short, easy-to-read, “how to” information

packets on a variety of evidence-based practices, strategies, and intervention procedures. The Briefs are designed to help teachers, parents, and other caregivers support young children’s social and emotional development. They include examples and vignettes that illustrate how practical strategies might be used in a variety of early childhood settings and home environments.

- The DHDS Office of Social Services provided information on housing and utilities services, how to prepare for first time home buying, and other housing needs.
- EmployBR formerly under DHDS provided parents with job training, how to prepare resumes, participate in interviews, dress for success during job searches, and expectations of a good employee.
- Under the Fatherhood Initiative, monthly newsletters and ongoing activities took place to advocates male involvement in the lives of children providing numerous successful experiences.
- Father and male figures, significant in the lives of the children enrolled, were offered opportunities to engage in discussions and experiences that supported the education and bonded the connection between the child and the male participant. It is important to know how to advocate for the rights of your child as he/she moves through the educational system. The program provided child advocacy information to families and school readiness opportunities which included fun, creative, and educational activities that garnered volunteer time for the child’s school.
- Learning Genie, an online parent involvement app, allowed teachers to provide learning activities, including books to be shared between the parent and child. The parent actually became the teacher in these activities that helped prepare the child for the classroom lessons.
- Ready Rosie was also purchased as a supplement to the Creative Curriculum to provide additional parent family engagement activities connected to the lessons taught throughout the day.
- Ready for K was purchased as an ongoing parent engagement tool to provide resources and activities parents could download from our website and use on the go or at home.
- Ready4K is an evidence-based family engagement curriculum. Students and families enrolled in Head Start and, on the waiting, receive in one click an easy, standard-aligned, age-appropriate ongoing resource of tips, information, and activities 52 weeks a year. NO teacher involvement is needed.
- Research shows that Ready4K can result in 2–3 months of additional growth over the course of a school year. Parents can see the impact anytime with our robust activity tracking, family engagement surveys, and an end-of-year impact report.
- Dr. Drewery and the LSU AgCenter’s new Expanded Food and Nutrition Education Program (EFNEP) collaborated with The City of Baton Rouge | East Baton Rouge Parish | Head Start Program supporting our nutrition program and helping the community develop skills to make healthier choices that will lead to healthier diets.
- Using a hands-on approach, EFNEP focused on food-related practices to help participants achieve personal and family wellness. The nutrition education program was taught by peer educators who lived and work within our community. EFNEP delivered research-based teachings through a series of interactive direct-education lessons.
- Parents often wonder what they can do at home to improve their child’s communication skills. We work with our local school system and their speech therapists who support and work with children and their families to improve communication, reduce auditory delays, and tackle oral-motor and feeding challenges.
- On our website we provide ongoing tools and resources of activities to promote development of speech and hearing skills.

- We also work with the local school system and Child Find to ensure that all students with disabilities who may need special education and related services are identified, located, and evaluated.

(G) The agency's efforts to prepare children for kindergarten.

The City of Baton Rouge |East Baton Rouge Parish | Head Start Program engaged the parents in the following activities.

- The program selected and used through the school year The *Creative Curriculum* a comprehensive, research-based curriculum led by student interest that encourages critical thinking skills through investigations and project-based learning.
- We used this interdisciplinary curriculum that embeds components for different parts of the school day, which included math and literacy, all driven through play.
- We provided comprehensive guidance on ongoing child assessment, used a range of strategies and resources to support parent and family engagement.
- We provided comprehensive standardized training and materials to support implementation, learned specific prompts and open-ended questions to extend children's learning throughout activities, received specific guidance on how to establish well-organized, engaging indoor and outdoor environments, how to support the development and learning of children who dual language learners (DLLs) are.
- We provided training on how to provide specific adaptations for children with disabilities, suspected delays, or other special needs, and provides guidance on how to integrate children's and families' cultures into the learning environment and learning experiences.
- We also prepared children for Kindergarten using *Math Shelf* which is an evidence based PreK & Kindergarten tablet math program proven to increase students' achievement two years in just six months. Children that played Math Shelf for 20 minutes each week learned two years of mathematics in under six months.
- We implemented *Cognitive ToyBox's*, a kindergarten readiness assessment tool, designed to identify children's strengths and weaknesses in cognitive, social-emotional, and academic areas.
- The researched-based tool was found to be a reliable and valid measure of kindergarten readiness, and its predictive validity was evaluated by tracking the academic performance of the children over time.
- The results showed that the tool was a strong predictor of early literacy and numeracy skills, making it a valuable resource for educators in assessing kindergarten readiness and supporting children's early learning and development.
- We collaborated with the *East Baton Rouge Parish Early Childhood Network* facilitated by the East Baton Rouge Parish School System on plans and experiences in collaboration with the local school systems and other Type III Childcare Centers Louisiana Birth to Three-Year-Old expectations for children entering kindergarten.
- Parents were provided information on what to expect when the child enters kindergarten and how they can help their child be successful from attendance to advocacy, all which are important to the child's success in preparing for school upon completion of kindergarten.
- Families were encouraged to meet with kindergarten staff as local schools provided opportunities and shared information about open houses at their schools at our Head Start facilities of what their programs offered in kindergarten.

- To help children retain educational gains over the summer months, the Head Start program provided enrichment backpacks that included workbooks and manipulatives that covered social emotion, physical, early math, and language and literacy experiences, pencils, crayons, and cutting materials to enhance creativity.
- We provided on our website *Transition To Kindergarten* resources a list of toolkits, reading materials, fun number activities, academic summer camps, special needs resources.
- We provided a resource entitled *Your Child is Going to Kindergarten: Making the Move Together*. Parents receive this checklist to describe what to do the entire year before entering Kindergarten to help them and the child feel ready. and how to register for kindergarten.
- A third resource, *Preparing your Child for Kindergarten* described items such as what is the parents' role, how do I enroll by child into school, what documents to bring to registration, if the child is on an IEP or Behavior Modification Plan what to bring, how parents can help their child get ready successfully for kindergarten, and what questions to ask.

(H) Any other information required by the Secretary.

The Secretary didn't require any additional data to be included in the 2022 East Baton Rouge Parish Annual Report to the Public.



School Readiness

Giving children and families the Head Start Advantage



Individualized Professional Growth

Giving Staff the tools and resources for successful career development and progression



Data Driven

Continuous Quality Improvement to meet the Community Needs

“Head Start Strong.” Moving “Head Start Forward.”

HEAD START WORKS!

Mayor-President, Sharon Weston Broome

Vernadine Mabry, Director Division of Human Development and Services

Dr. Kar-Tina Roberts, Program Administrator

Judy Thompson & Rhonda McFarland, Assistant Program Administrators

City of Baton Rouge | East Baton Rouge Parish | Head Start Program

Policy Council

Head Start Staff

Community Partners

